

# Ebbetts Pass Fire District



## MINUTES

Board of Directors

May 19, 2020

APPROVED 06/16/2020

1. The meeting was called to order through the use of Zoom Meetings at 9:01 A.M. by President Mike Barr and the Pledge of Allegiance was recited. Directors present: Michael Barr, Denny Clemens, Jon Dashner, and Pete Neal. Scott McKinney was absent due to doctor's appointment.

District personnel present: Fire Chief Mike Johnson, Cheryl Howard  
Engineer Glenn Verkerk

Others present: Lance Doyle, Mountain Valley EMS Agency Director

Media present: None

2. **PUBLIC APPEARANCES/COMMENT** – None.

3. **CONSENT ITEMS**

Mr. Dashner made a motion to approve the Consent Items as presented. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, Neal; ABSENT: McKinney).

4. **COMMITTEE REPORTS**

### 4.1. Finance Committee (Directors Dashner & McKinney)

Chief Johnson reported that much of the items discussed by the Finance Committee were to be covered later in this meeting agenda. He noted that the District was applying for the VFA grant that CalFire oversees which would be for new handheld radios and new mobile radios.

#### 4.1.1. Special District Budget Adjustment Fiscal Year 2019-20

Chief Johnson noted that this adjustment was needed as the District had not received notice of the grant award by the time of adoption of the final budget. The funds have been received and the purchase made for the SCBA units. This Adjustment formalizes the expenditure for the grant. Mr. Neal made a motion to approve the Special District Budget Adjustment as follows:

Increase Revenue Account 4529      \$216,745.71

Increase Expenditure Account 5701      \$227,533.21

Mr. Dashner seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, Neal; ABSENT: McKinney).

4.2. Personnel Committee (Directors Dashner & McKinney)

No meeting.

4.3. Fire Prevention Committee (Directors Barr & Clemens)

Chief Johnson reported the committee had reviewed the proposed Hinterhaus Distilling.

4.3.1. Ebbetts Pass Fire District Ordinance 2020 Draft Update

Chief Johnson noted that the Committee had wanted to discuss the District Ordinance with Doug Oliver from the County Building Department but he was unable to attend. Mr. Oliver did provide some insight with a suggestion to update the ordinance with additional verbiage and enforcement of occupancy type. Chief Johnson asked the Board members to look at page 22 and give input to him regarding Section 11.3. language that reinforces occupancy use change.

4.4. Apparatus/Equipment Committee (Directors Clemens & Neal)

Mr. Neal reported that the committee members had determined to offer the truck first among the Calaveras Fire JPA members and, if no takers, then to advertise to sell it. Chief Johnson reported that there had been no interest expressed yet from the Calaveras Fire JPA members.

5. Scheduled Items

5.1. MVEMSA Agreement for EOA within East Zone Calaveras County

Chief Johnson noted that Lance Doyle was present if there were any questions regarding the ambulance contract. Lance Doyle reported that there had been some contract adjustments made based on meetings with District staff. Chief Johnson recommended that the Board members approve the contract. Following some discussion, Mr. Clemens made a motion to approve the Mountain-Valley Emergency Medical Services Agency Agreement with Ebbetts Pass Fire District for 9-1-1 Emergency Advanced Life Support Ambulance Transport Services for an Exclusive Operating Area within the East Zone of Calaveras County dated July 1, 2020. Mr. Dashner seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, Neal; ABSENT: McKinney).

5.2. SDRMA 2020-21 Worker's Compensation Contribution

Chief Johnson commended staff for having no worker's comp injuries for one whole year. He added that it was a good job and the benefits were showing with a direct impact of lessening the insurance premiums for the District.

5.3. Calaveras Readiness Plan for Re-Opening Businesses

Chief Johnson noted this had been included as it was the most recent information from the County. He added that the District continues to perform the checks at the portals and the Zoom Meeting although it may relax its standards if the trend stays but only after the impending Memorial Day holiday weekend. There was some discussion regarding potential Calaveras County testing locations and test kit availability.

5.4. 2019 Consumer Price Index West Urban Cost of Living Adjustment to EPFD Pay Schedule

Chief Johnson reported the Finance Committee had discussed this item at length and he had included four documents to the Board Packet: draft letter, US Bureau of Labor Statistics Database printout, a salary cost analysis for the proposed increase, and a proposed Pay Schedule for fiscal year 2020-21 including the 2.4% COLA. Chief Johnson reported that he had spoken with the County Treasurer Barbara Sullivan regarding the District's income and was re-assured that the District was not looking at the shortfall that the County and State were facing due to the Coronavirus fiscal impact on sales taxes and transient occupancy taxes. Following some discussion, Mr. Dashner made a motion approve the Pay Schedule for Fiscal Year 2020-21 that includes the 2.4% cost-of-living adjustment. Mr. Clemens seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, Neal; ABSENT: McKinney).

5.5. County of Calaveras November 3, 2020, General District Election

Chief Johnson noted that three of the Board members were up for election this year and that was part of the process to have the District's election included. He noted that Board of Director positions held by Mike Barr, Jon Dashner, and Pete Neal would be included on the ballot. Mr. Neal made a motion to approve Resolution No. 2020-4 Calling a General District Election within Calaveras County on November 3, 2020, for the purpose of electing governing board members and requesting consolidation with said election. Mr. Dashner seconded; motion passed 4-0 (AYES: Barr, Clemens, Dashner, Neal; ABSENT: McKinney).

6. **REPORTS**6.1. Administrative Report

Chief Johnson reported that Engineer Glenn Verkerk was currently working on an engineer test to establish a new eligibility list to be effective for two years starting July 1, 2020. He noted that Cheryl Howard was back working in the District office along with Erin Felby. If the coronavirus trend changes, the District will also change this once again.

6.2. Legislative Report

Chief Johnson reported on a few legislative proposals—AB67 and AB664.

6.3. Administrative - EMS

Chief Johnson noted the IGT revenue had been received.

**7. COMMENTS, QUESTIONS, CONSIDERATIONS****7.1. Board Members**

Mr. Dashner complimented the District's Administration and Staff for their continued quality work throughout the Covid-19 situation.

Mr. Clemens commented that with the upcoming vacation season District personnel needed to continue to be safe.

**7.2. Firefighters Association** – Glenn Verkerk reported that the Association had postponed its annual July 4<sup>th</sup> BBQ to Labor Day. They hoped to soon distribute a letter informing everyone and noted plans were to obtain raffle prizes from community businesses for conducting this year's fundraiser.**7.3. Employees' Group:**

Glenn Verkerk reported that they were excited to work with the Board.

**7.4. Public Comments**

None

**8. ADJOURNMENT**

Mr. Clemens made a motion to adjourn. Mr. Neal seconded; motion passed unanimously.  
10:50 A.M.

Respectfully submitted,

Cheryl Howard  
District Secretary